



Win Win Khaing

Accountant & Web Developer

CAREER OBJECTIVES

I am an accountant with a background in finance and a growing interest in web development. I am enthusiastic about advancing my career and contributing to innovative projects in web development.

SKILLS

- Front-end coding
- Quickbook
- Multi-tasking
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CONTACT INFO:

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GitHub: [TheaWin](#)

WORK SUMMARY

FINANCIAL ACCOUNTANT

Active Global Respite Care Pte Ltd | Aug 2018 - Present

I work closely with Finance Controller to ensure accurate and timely month-end closing and financial reporting to Management. I am also responsible for accounting processes and tasks like payroll, general ledger, account reconciliation, etc. I also coordinate and liaise with external parties like external auditors and government authorities where required.

RESIDENT ASSISTANT

Webster University | Sep 2017 - May 2018

I help all new and study abroad students check-in to the housing and is also on-call 24/7 to assist with any problem students may have.

STUDENT ASSISTANT

Webster University | Aug 2017 - May 2018

I work closely with Student Service Centre to help liaise between the university and the students regarding any events and activities on campus. I also assist students with the class registration and any queries students have regarding the university.

ACADEMIC BACKGROUND

WEB DEVELOPMENT

Career Foundry | Nov 2023 - Present

- Intro to Frontend Development

BACHELOR OF ARTS, MAJOR IN MANAGEMENT

Webster University | 2016 - 2018

- GPA: 3.67
- Honors, Dean List (Fall 2016)
- Vice-President of Webster Student Government Association 2018
- Head of Admin of Webster Student Government Association 2017
- Treasurer & Head of Finance of Webster Business Club Fall 2017
- Assistant Activity Planner of Webster Business Club Spring 2017

GROUP DIPLOMA IN ACCOUNTING & MANAGEMENT ACCOUNTING

London Chamber of Commerce & Industry (PEARSON) | 2014

- Diploma in Accounting (LCCI Level 2)
- Diploma in Management Accounting (LCCI Level 2)